**06th October Meeting minutes: 45 minutes**

What did we accomplish this meeting?

This week was the beginning of Sprint 2 so we had to get an idea of the artefacts that we can do for the second personal portfolio. We found we were running low on things we can use as artefacts so a decision was made to come up with more tasks that can be completed. These tasks allowed for more artefacts that could be chosen from.

What will we do this week as a team?

The programmers will learn how to do forms in Django, while the client/Scrum master will begin the design for the new pages for the website.

What obstacles are impending our progress or the team meeting their goals?

There are no problems that have been encountered as of yet for the beginning of Sprint 2.

**13th October Meeting minutes: 1hour 30 minutes**

What did we accomplish this meeting?

The programmers of the group learnt more about creating forms in Django using the POST method. It was learnt this week that the coding we did in SQLite must be change to MySQL as it is the requirement for this assessment. This has put a slight halt on further work on the coding part of the website, and needs to be worked out as fast as possible. Everyone has their artefacts sorted out and will be working on completing tasks for the website’s completion in preparation for testing.

What will we do this week as a team?

Try to understand MySQL better and transfer all current coding over from SQLite to MySQL. Work on individual artefacts.

What obstacles are impending our progress or the team meeting their goals?

It was discovered that the coding done in SQLite needs to be transferred to MySQL which has put a hold on the website’s production.

**20th October Meeting minutes: 1 hour**

What did we accomplish this meeting?

We received our marks back and used them to reflect what could have been done better and how well we did on our first sprint. With this Sprint close to being due, and members of the team struggling to keep on top of this sprint on top of other assessments for other units, a decision was made to conclude working on this sprint for a week after this meeting was completed, to allow team

members to catch up on other work.

What will we do this week as a team?

This week will be a quiet week allowing team members to work on their other assignments and remove the extra stress that would come with them.

What obstacles are impending our progress or the team meeting their goals?

With it being so close to the end of the semester, everyone in the group is finding it hard to make time to work on this project.

**October 29th Meeting minutes: 1 hour 30mins**

What did we accomplish this meeting?

Migrated the database to MySQL, (implemented a list of map items, item editor, adding a new item) admin features, view profile page, profile editor page, create admin, created and completed front end test cases, acceptance test cases and unit testing.

What will we do this week as a team?

Finish the website, complete all of the designated artefacts and prepare the items for submission.

What obstacles are impending our progress or the team meeting their goals?

The only problem faced this week was a slight time constraint but thankfully this didn’t affect the project negatively.